Smithville Independent School District
Chief Financial Officer (1815)

JOB POSTING

Job Details

Posting ID	**1815**
Title	**Chief Financial Officer**
Description	

Primary Purpose:

Responsible for oversight of all financial and business affairs of the district. Provide leadership for the district's financial services activity to ensure legally sound and effective management practices. Direct and monitor the management and investment of all district funds and ensure they are adequately protected Serve as chief financial advisor and budget advisor the the superintendent and board of trustees.

Qualifications:

Education/Certification:
Bachelor's degree in business, accounting, or other related field.

Special Knowledge/Skills:

Advanced knowledge of school finance, budgeting, accounting systems, and economics
Knowledge of information/data processing systems and financial applications
Ability to resolve conflict, listen, and appropriately respond to concerns
Demonstrated leadership skills
Ability to manage budget and personnel
Ability to implement policy and procedures
Ability to interpret data
Excellent communication, public relations, and interpersonal skills

Experience:
Administrative or management experience preferred
Experience with supervisory responsibility in the fields of finance or accounting preferred

Administrative Pay Grade 5, 226 days

<mark>Position will begin on April 1, 2024</mark>

Shift Type	**Full-Time**	*Salary Range*	
Salary Code	**Per Year**	*Job Category*	**Administrative**
External Job Application	**Certified**	*Internal Job Application*	**Certified**
Location	**District Wide**	*Posting Status*	**Active**
Minimum Qualifications Screening	**Bachelor's Degree**		

Job Application Timeframes

Internal Start Date	**10/02/2023**	*General Start Date*	**10/02/2023**
Internal End Date		*General End Date*	

Job Pools

Pool Name	Quantity	Requisition ID	Requisition Title
Default	**1**		

Alternate Job Contact

Name   *Title*
Location   *Phone*
Email

References

Automatically Send   **Yes**   *Reference Check*   **Employment Reference**
Reference Check   *Form*